

## Employment Advertisement No. 08/2016

Maharashtra State Electricity Transmission Company limited, a wholly owned corporate entity under the Maharashtra Government, was incorporated under the Companies Act, in June, 2005 after restructuring the erstwhile Maharashtra State Electricity Board to transmit electricity from its point of Generation to its point of Distribution. It owns and operates most of Maharashtra's Electric Power Transmission System. MSETCL operates a transmission network of 44742 Circuit KM of transmission lines and 634 EHV Substations with 1,05,923 MVA transformation capacity. This infrastructure constitutes most of the inter regional as well as intra-regional electric power transmission system in the State. Today, MSETCL is the largest state transmission utility in the country. MSETCL has ambitious plan of its network expansion and invites applications for the following post :

Name of Post	No of Posts	Category	Remarks
Executive Director (Systems)	01	Open	On contract basis

### 2. **PERIOD OF CONTRACT:-**

Appointed shall be on contract basis for a period of 3 years or till attaining the age of 58 years whichever is earlier. The contract is renewable every year on the basis of performance of the individual.

### 3. **PAY SCALES:**

Name of Post	Pay Scale
Executive Director (Systems)	<b>₹48890-2150-94040</b>

- i) The selected candidate will be drawing salary in the pay scale of **₹48890-2150-94040**. The approximate monthly gross emoluments shall be **₹1,39,795/-** (without office accommodation)
- ii) In addition to basic pay, the selected candidate will entitle to DA, HRA, Medical Benefit, CPF and Gratuity etc. as per Company's rules.
- iii) In addition, hired vehicle, telephone reimbursement, etc. will be provided for official use as per company's rules.

### 4. **PRE-REQUISITES AS ON 27.12.2016**

<b>Educational Qualification</b>	Bachelors Degree in Electrical Engineering / Technology.
<b>Experience</b>	<p><b>Essential</b></p> <p>1) Minimum 15 years experience in the Power Sector.</p> <p>2) At least 5 years experience should have been in a high responsibility in Power Transmission in a position of Superintending Engineer and above out of which at least 1 year as a Chief Engineer (Trans).</p>

	<p><b>Desirable</b></p> <p>1) 3 years' Experience in System Planning i.e. CEA/CTU/STU <b>OR</b> System Operations i.e. LDC (National/Regional/State) in the post of SE/CE.</p> <p>2) Experience in the field of Renewable Energy Management at above mentioned levels.</p> <p>3) Ph.D/M.S./M.E. or equivalent in Electrical Engineering.</p> <p><b>Power Transmission Experience:-</b></p> <ul style="list-style-type: none"> <li>Power Transmission experience means experience of Operations &amp; Maintenance of EHV/HVDC Sub Station and/or Lines/construction of EHV/HVDC Lines and / or EHV / HVDC Sub Stations / Design engineering of new EHV/HVDC Lines and/or Sub Stations / Management of Load of EHV/HVDC network / Operations &amp; maintenance of EHV Sub Station attached to Power Generation Plant.</li> <li><i>The Term "EHV" means 66 kv and above voltage level.</i></li> </ul> <p><i>The experience of a company having paid up capital of Rs. 100 Crores or more and having Power Transmission Business as its core activity / Central, State Govt. Power Transmission Utilities/any company which has obtained Licensee from respective State Electricity Regulatory Commission as Private Power Transmission Licensee shall only be considered. The experience certificate issued by Private Contractors, Proprietors, etc shall not be included as a Power Sector as well as Power Transmission experience. The experience certificate in respect of the company/organisation other than Central, State Govt. Power Transmission Utilities submitted by candidate shall be self explanatory i.e. in the experience certificate area / nature of work shall clearly be mentioned so as to enable to decide his / her eligibility and there shall not be any ambiguity for deciding their eligibility.</i></p>
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**Note:**

- i. A Degree should be from a University or Institute in India, established or incorporated under Central Act or a State Act or any other qualification recognized as equivalent thereto.
- ii. Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn and job responsibilities.
- iii. The **experience means Post Qualification experience**, i.e. experience acquired by the candidate after possessing the essential qualification prescribed for the post.
- iv. The departmental candidates of MSETCL possessing Degree in Engineering/Technology in any other discipline and who fulfill the condition of required experience will be considered provided that they will have to appear for In-basket exercise, Group Discussion, etc. consisting of syllabus of Electrical Engineering and compete along with other candidates.

**5. AGE LIMIT AS ON 27.12.2016**

Name of Post	Upper Age Limit	
	For Outside Candidate	For Departmental Candidate
Executive Director (Systems)	52 Years	57 Years

**Note:**

- The upper age limit for departmental candidates (only MSETCL Employees) **is 57 years.**
- Date of birth as per SSC/School leaving certificate and age as on **27.12.2016** should be mentioned.

## 6. Methodology of Selection:

- i. Normally Competency Mapping Test will be conducted for selection process which will comprise of In-Basket Exercises, Group Discussion, Case Discussion, Presentation Skill and Personal Interview. However, which selection process is to be adopted will be at the absolute discretion of the Company and the decision of the Company in this regard shall be final.
- ii. All the candidates whose application received by 27.12.2016 will only be considered. Out of which who are apparently eligible as per age and educational criteria shall be called for first four tools of Competency Mapping Test viz. In-Basket Exercise, Group Discussion, Case Discussion and Presentation Skill without verifying their other eligibility criteria's i.e. experience etc.
- iii. The candidates will be shortlisted for Personal Interview in the prescribed ratio taking into consideration their performance in the In-Basket Exercises, Group Discussion, Case Discussion and Presentation Skill as well as verification of their eligibility as mentioned in the advertisement.
- iv. The list of candidates shortlisted for Personal Interview will be displayed on the Company's website. Call Letters to such shortlisted candidates will be forwarded through E-Mail ID's mentioned in their application forms. No formal call letters shall be sent to the candidates at their postal address.
- v. Taking into consideration, overall performance reflected in all five tools of Competency Mapping Test viz. In-Basket Exercises, Group Discussion, Case Discussion, Presentation Skill & Personal Interview the final select list shall be prepared.
- vi. There will be cut off marks 50 (Out of total 100 marks) on overall marks (Competency Mapping Test and Personal Interview).
- vii. The candidates who will obtain marks equal or above the cutoff marks shall only be considered for selection.
- viii. The list of finally selected candidates will also be displayed on the website.

## 7. Application Fee :

- i. Candidates shall furnish **Demand Draft (Having CTS Code)** towards application fee of **₹700 /-** payable to the "**Maharashtra State Electricity Transmission Company Ltd.,**" drawn on any **Nationalized Bank payable at Mumbai**. The candidate should write his / her Full Name & Post Applied on the backside of Demand Draft.
- ii. Fees in the form of Cheque/Postal Order/Money order/Cash or any other form other than Demand Draft will not be accepted.
- iii. The Demand Draft submitted without CTS code will not be accepted and application may be rejected on the ground of non submission of application fees in prescribed manner.
- iv. In case candidate pays less fees than applicable fees, he/she shall be held not eligible.
- v. The fees once paid will not be refunded for any reason.

## 8. How to apply:

- i. Application must be submitted in the Proforma given at the end of this advertisement, in same order preferably typewritten on fullscape paper. All items of the application should be filled in properly.
- ii. The envelope containing duly filled in and signed application, DD and copies of testimonials should be superscribed as “**Application for the post of Executive Director (Systems) – Advt. No. 08/2016**”
- iii. Application duly filled in & signed, Original Demand Draft and attested copies of certificates in support of age, qualifications, post qualification experience specifically showing date of joining and relieve, posts held, Salary Slips / proofs ( for deciding specific experience), etc. should be sent / submitted well in advance to “**The Chief General Manager (HR), Maharashtra State Electricity Transmission Company Ltd, Prakashganga, E-Block, Plot No, C-19, 7th floor, HR Department, Bandra-Kurla Complex, Bandra (E), Mumbai-400051**” to reach on or before **27.12.2016**.
- iv. The departmental employees of the MSETCL, applying against this Advertisement should also send / submit their applications along with the required documents as mentioned above well in advance directly to “**The Chief General Manager (HR), Maharashtra State Electricity Transmission Company Ltd, Prakashganga, E-Block, Plot No, C-19, 7th floor, HR Department, Bandra-Kurla Complex, Bandra (E), Mumbai-400051**” to reach on or before **27.12.2016** (They need not to submit it through proper channel).
- v. The candidates are advised to keep one set (photocopy) of all the documents (including copy of application form, DD) with them as a proof.
- vi. Applications received after due date (for whatsoever reason) shall not be entertained. The Company is not responsible for postal delay or non receipt of application within stipulated time. No correspondence in this regard will be entertained.
- vii. Incomplete application, application without signature & without Original Demand Draft are liable to be summarily rejected. Copies of certificates may be duly attested from the Govt. Gazetted Officer / Principal of Colleges / Post Master.
- viii. The departmental candidates of MSETCL may submit the copies of certificates duly attested from the officer not below of the rank of Superintending Engineer of MSETCL. They have to submit post wise experience certificate of MSEB/MSETCL duly signed by the concern authority of MSETCL.
- ix. While applying for the post, if required, candidates may attach a separate sheet duly signed in the same format as given in the application form showing the detailed experience such as name of Organization, designation / post held, nature of work, etc for various places of working indicating specific period therein.
- x. Any request for change of address and enclosing supporting documents later on will not be entertained.

## 9. Important Dates:

<b>Last Date of Receipt of applications</b>	<b>27.12.2016</b>
<b>Tentative Date of Selection Process through Competency Mapping Tests</b>	<b>January / February 2016</b>

## GENERAL CONDITIONS

- 1) Before filling up the application form candidates should ensure that they fulfill all eligibility criteria as mentioned in the advertisement. Their admission to all the stages of the recruitment process will be purely provisional subject to verification and satisfying the prescribed eligibility criteria as mentioned in this advertisement.
- 2) Candidate must be **Indian Citizen**.
- 3) Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection Process.
- 4) Call letters for calling candidates for selection process will be forwarded through e-mail only on the email ID mentioned in the application form.
- 5) If the candidate knowingly or willfully furnishes incorrect or false particulars or certificates/documents or suppresses material information, he/she will be disqualified at any stage of recruitment process and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 6) It is responsibility of the candidate to submit all the required documents/certificates for proving his/her eligibility.
- 7) It shall be sole responsibility of the candidate to prove his/her eligibility with respect to qualification, total experience, Specific experience, etc as required for the post applied. In case the applicant failed to do so, his / her candidature/ appointment will be liable to be cancelled at any stage of recruitment, if appointed, shall be liable for dismissal from the Company's service.
- 8) If departmental candidate knowingly or willfully furnishes incorrect or false particulars or certificates/documents or suppresses material information, he / she will be disqualified from the recruitment process and disciplinary action will be initiated as per the rules of the company. Also, if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 9) If any departmental reserved category candidate who has entered in MSEB / MSETCL by taking the benefit of reservation earlier, he/she will have to submit the caste certificate & caste validity certificate from Competent Authority before appointment, if selected even though he/she may be applying under Open category against this advertisement.
- 10) The recruitment in MSETCL is done strictly as per merit. Canvassing in any form will disqualify a candidate.
- 11) This advertisement is published subject to the provisions of Maharashtra Civil Services (declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential qualifications.
- 12) The Candidate should have adequate knowledge of Marathi Language
- 13) Knowledge of Marathi is desirable. The candidates selected and not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within period of three years from the date of joining the Company.
- 14) Employees working in Govt. / Semi. Govt. Undertaking will have to produce No Objection Certificate at the time of interview/joining if selected.

- 15) Appointment order of the selected Departmental candidates will be issued by the concern establishment section after verification of disciplinary actions and vigilance enquiries in process / contemplated and other service records. The decision of the Company in this regard shall be final and no individual representation will be entertained.
- 16) Company reserves the right to modify or to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
- 17) Any dispute pertaining to this recruitment process shall be within jurisdiction of the Mumbai Court.
- 18) The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.

Date: 07.12.2016

Sd/-  
Chief General Manager (HR)

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10. If Yes, mention CPF No.         :-

SAP No.:-

11. Nationality: - \_\_\_\_\_

12. Knowledge of Marathi: - Yes  No

13. Demand Draft (**Having CTS Code**) details (drawn on Nationalised Bank payable at Mumbai in favour of “**Maharashtra State Electricity Transmission Co. Ltd.**”

Name of Issuing Bank & Branch, City	Date of Issue	D.D. No. (6 digit)	MICR No. (9 digit)	Amount Rs.

14. Educational Qualifications as on **27.12.2016**: (Attach attested certificates):

Name of the Exam. Passed ( <b>H.S.C. and onwards</b> )	Name of Institute/University	Year of passing	% of Marks	Division/Grade

**\*15.(a)** Total Post Qualification experience (Post-wise) as on **27.12.2016**: Details of posts held from time to time: (Start from present employer)

Sr. No.	Name of the Organization	Designation/ Position Held	Monthly Gross Emoluments (Excluding perquisites)	Period		Total Experience			Nature of Job (Responsibilities handled)
				From	To	Years	Months	Days	
				Total Exp.					

**Note:-** If required, you may attach separate sheet of the above format. The sheet must be signed by the candidate.



**(b) Specific work experience (Post Qualification) (Out of above total experience):-**

Candidates are required to mention the specific work experience

- In the area of Power Transmission as **Superintending Engineer and above:-**

Sr. No	Name of the Organization	Designation / Position Held	Monthly Gross Emoluments (Excluding perquisites)	Period		Total Experience			Nature of Job (Responsibilities handled)
				From	To	Years	Months	Days	
Total Exp.									

**Note:-** If required, you may attach separate sheet of the above format. The sheet must be signed by the candidate.

16. Full address of present Office / Department:

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17. Present Designation: \_\_\_\_\_

18. Present Scale of Pay:

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19. Present Gross Emoluments (Specify Basic Pay, D.A., Other Allowances etc. excluding perquisites) (**Applicable for other than Departmental Employees:**)

Basic Pay	DA	Details of other allowances excluding perquisites		Total (1+2+4)
		Name of Allowance	Amount	
(1)	(2)	(3)	(4)	(5)
		a)		
		b)		
		c)		
		d)		
		e)		

20. Details of affiliation with Professional Bodies/Institution/Society:

Name of the Body	Membership No.	Since When

21. List of Publications / academic honours received:

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**DECLARATION**

- i) I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.
- ii) I declare that, the documents/certificates submitted by me alongwith application form are authentic and if any document/certificate is found to be fake / forged at any stage, I shall be disqualified at any stage of recruitment process and if appointed shall be liable for dismissal from the Company's service.
- iii) I declare that I have \_\_\_\_\_ Number of living children as on today, out of which number of children born after **28.03.2005** is \_\_\_\_\_. I am aware that if any total numbers of living children are more than two due to the children born after **28.03.2006**, I am liable to be disqualified for the post applied.
- iv) I declare that I am ready to serve anywhere in the Company.
- v) I undertake to abide by all the conditions & methodology of selection mentioned in the advertisement.

Signature: \_\_\_\_\_  
Full Name \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

<b>22. <u>Check List :</u></b>	<b>Write <u>Yes or No</u> (whichever is applicable)</b>
(i) Whether attested copies of following documents are attached:	
a) S. S. C. Certificate / School leaving certificate for Date of Birth	
b) Mark sheets of Degree etc.	
c) Degree/Provisional Degree Certificate in support of educational Qualification	
d) Post Qualification Experience certificates indicating Post Held, job responsibilities, date of joining and relief (as mentioned in application form) issued by the Competent Authority.	
e) Salary Slip/s/Salary Proof for deciding specific experience.	
(ii) Original D.D. (Having CTS Code) in favour of " <b>Maharashtra State Electricity Transmission Co. Ltd.</b> ", payable at Mumbai on any Nationalised Bank for appropriate amount.	
(iii) Full Name, & Post Applied at the backside of Demand Draft is written.	
(iv) Signed declaration below application form.	
(v) Pasted recent photograph at appropriate place & signed across in full	
(vi) Whether duly signed sheet showing details of experience is attached	
(vii) Proof of Change of Name (If required)	
(viii) Proof of Knowledge of Marathi.	

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_