

Jharkhand Silk, Textile and Handicraft Development Corporation Ltd.

As per our advertisements dated 19.10.2016, the details of the vacancies are as mentioned below.

Sl.No.	Designation	No. of Posts	Qualification	Experience	Take Home Salary(THS per month)
1	Assistant General Manager (Central Govt. Schemes)	1	Post Graduate in any discipline from a reputed institute	Minimum 03 years of relevant experience in Government organisation/PSU or as consultant in scheme formulation,supervision & monitoring of government schemes and have worked in different capacity in sizeable organisation.	30,000-35,000
2	Assistant General Manager (State Govt. Schemes)	1	Post Graduate in any discipline from a reputed institute	Minimum 03 years of relevant experience in Government organisation/PSU or as consultant in scheme formulation, supervision & monitoring of government schemes and have worked in different capacity in sizeable organisation.	30,000-35,000
3	Assistant General Manager (Commercial Production)	1	Masters degree in Textile Technology	Minimum 03 years of relevant experience in productionof fabrics, silk yarns/sericulture, dying, apparel, leather items, handicraft items etc. Should be acquainted with looms (Jacquard, dobby etc) apparel making machinaries, dying technology and related machinaries and have worked in different capacity in sizeable organisation.	30,000-35,000

4	Project Manager	4	Post Graduate Diploma in Sericulture	Preferably 01 year of relevant experience and working knowledge in MS Office.	15,000/-
5	Project Assistant	4	Certificate course in Sericulture	Preferably 01 year of relevant experience and working knowledge in MS Office.	10,000/-
6	Designer (Fashion Communication)	1	Diploma/Degree in designing from a reputed institute	Preferably 01 year of relevant experience with good working knowledge of Corel Draw, Photoshop, graphic designing, photography and editing.	18,000-20,000/-
7	HR Assistant	1	MBA in Human Resources from a reputed institute	Preferably 01 year of relevant experience with good working knowledge of drafting, filing and noting. Good knowledge of MS office is essential.	15,000-18,000/-
8	Civil Engineer	1	Degree in Civil Engineering from a reputed Institute	Minimum 01 year of relevant experience	15,000-20,000/-
9	Data Entry Operator	1	Graduate in any discipline	Minimum 01 year of relevant experience in data entry and typing. DCA/PGDCA and good knowledge of MS Office is essential.	8,000-10,000/-

Note: (i) Interested candidates should send their applications with self attested copies of their educational qualification(s) & practical experience(s) and any other relevant training /experience through speed post/ registered post/E-mail (jharcraft@gmail.com) or in person at the registered address of the company at:- Sr. Manager (HR), Jharkhand Silk, Textile and Handicraft Development Corporation Limited (Jharcraft) Near Aakashwani, Ratu Road, Ranchi-834001, Jharkhand. Last date of submission is 24.10.2016 by 06:00 p.m.

(ii) The interviews will be held on 26th & 27th October, 2016. The shortlisted candidates will be communicated about the interviews.

(iii) Candidates should carry the original documents at the time of interview as proof of the details furnished in their application.

(iv) Persons working in Government/Public Sector Undertakings/ Autonomous Organization should appear with NOC from employer.

(v) For any relevant query, candidates may contact on 9771480549.

(vi) Managing Director reserves the right of rejecting any or all the applications or not to make any appointment.

APPLICATION FORM

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1. Name							
2. Category: (SC /ST/ OBC /GEN)							
3. Gender							
4. Date of birth							
5. Marital Status							
6. Email ID and Mobile No.							
7. Education			Name of the Examination	Name of Board/University	Year of passing	% of marks	Division
8. Other Trainings and Certification							
9. Languages Known							
10. Address for Correspondence							
11. Total years of Experience							
12. Total Years of Relevant Experience							
13. Employment Record			From	To	Company	Position Held	
14. Brief Profile			(Attach separate sheet)				
15. Details of Work Experience: (Starting with the most recent)							
Location: Company: Position Held: Roles and Responsibilities							
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Location: Company: Position Held: Roles and Responsibilities							
I, certify that to the best of my knowledge and belief, this CV correctly describes myself,my qualifications and my experience. I understand that any wilful misstaement described herein may lead to my disqualification or dismissal, if engaged. Signature Date: (Day/Month/ Year)							