

**AIR INDIA AIR TRANSPORT SERVICES LIMITED**  
(A WHOLLY OWNED SUBSIDIARY OF AIR INDIA LTD.)

**WALK-IN-SELECTION FOR  
ENGAGEMENT OF SECURITY AGENTS ON FIXED TERM CONTRACT  
BASIS AT VARIOUS STATIONS OF NORTHERN REGION**

Air India Air Transport Services Limited (AIATSL) is looking for bright and energetic Indian Nationals to join us as Security Agents on a Fixed Term Contract for a period of 3 years at Delhi and 23 stations of Northern Region. (i.e. Jodhpur, Udaipur, Lucknow, Varanasi, Dehradun, Amritsar, Chandigarh, Leh, Bhopal, Khajurao, Raipur, Jabalpur, Srinagar, Jammu, Kullu, Dharamsala, Panthnagar, Allahbad, Gwalior, Agra, Gorakhpur, Indore & Jaipur).

**Walk in selection** will be conducted for filling up 345 vacancies ( SC 56, ST 22, OBC 102, Gen 165) and to form panel of all categories. The details of **Date, Venue and Time are given below :-**

**DATE**

1.Candidates with Valid Basic AVSEC and/or Screener Certificate –

**06.12.2016**

2.Graduates (without Basic AVSEC and/or Screener Certificate) -

**07.12.2016 to 08.12.2016**

**TIME**

**0700 HRS TO 1100 HRS**

**VENUE**

**Community Centre  
Air India Housing Colony  
Vasant Vihar  
New Delhi – 110057**

: 2 :

The above vacancies will be filled first from those who have valid basic AVSEC and/ or Screener Certificates and the residual vacancies will be filled up from candidates who are Graduate (without basic AVSEC and/ or Screener Certificate).

Separate Selection procedure would be followed for above mentioned two categories of candidates.

Consideration of SC/ST/OBC Candidates will be as per Govt. Directives on reservation of Posts.

### **1.ELIGIBILITY CRITERIA AS ON 01.12.2016**

#### I) Educational Qualifications:

##### **a) Candidates with valid Basic AVSEC and/or Screener Certificate :**

They should possess valid basic AVSEC Certificate and/or Screener Certificate

##### **b) Candidates without Basic AVSEC and/or Screener Certificate :**

Graduate in any discipline (minimum 3 years duration) from a recognized University with ability to speak Hindi, English and conversant with local language.

In case of Ex-Servicemen - who are graduate, have a service record of minimum 15 years in the armed forces and who have been honorably discharged from the services during the preceding two years.

#### II) Preferable:

- i) BCAS Basic AVSEC (12 days new pattern) Qualified
- ii) BCAS Certified XBIS Screener (Valid Certification)
- iii) BCAS Certified In-Line Screener (Valid certification)
- iv) NCC 'B' / 'C' Certificate
- v) Knowledge of fire fighting
- vi) Knowledge in Industrial security
- vii) Knowledge in disaster management
- viii) Knowledge of unarmed combat
- ix) Legal Knowledge
- x) Armed forces/Police back grounds
- xi) Diploma/Certification course in Computers.

: 3 :

III) Height

	Male	Female
General	170 cms	157 cms
SC and OBC	165 cms	155 cms
ST, Gorkhas and those hailing from North-East states and hilly areas	162.5 cms	150 cms

**Medical Certificate from the Registered Medical Practitioner, indicating actual height in cms. and weight in kgs. must be attached with the application.**

IV) Upper age limit : as on **01<sup>st</sup> December 2016**

General : Not above 28 years (born between 02.12.1988 and 01.12.1998)

SC/ST : Not above 33 years (born between 02.12.1983 and 01.12.1998)

OBC : Not above 31 years (born between 02.12.1985 and 01.12.1998)

V) Relaxation in age limit: Candidates holding valid Basic AVSEC qualification will get further relaxation of 03 years in age.

2. **EMOLUMENTS** : Rs 14,610/- per month. On acquiring/having valid Basic AVSEC qualification & X-BIS certification, additional allowances i.e Rs 1000/- for BASIC AVSEC and Rs 1500/- for X-BIS will be paid as applicable.

3. **SELECTION PROCEDURE:**

(a) Candidates who fulfill the eligibility criteria for the post, will have to undergo a Physical Endurance Test (PET) comprising running of 100 meters in 16 seconds OR 1000 meters in 4.5 minutes as opted by the candidates, on the same day / following day(s). A relaxation of 6 seconds will be given to female candidates for running of 100 meters in Physical Endurance Test (PET).

(b) For Candidates with valid Basic AVSEC and/or Screener Certificate :

Candidates who qualify the PET and are holding valid Basic AVSEC and/or Screener Certificate would be required to undergo Written Examination with regard to Aviation Security Function Awareness on the same day or on the following day.

(c) Candidates without Basic AVSEC and/or Screener Certificate :

Candidates who qualify in the PET would be required to undergo a Written Test comprising of Aptitude, Reasoning and a small Paragraph in Hindi or English language in order to adjudge their writing ability on the following day.

: 4 :

**There will be no negative marking in the written examination.**

Candidates meeting the eligibility criteria as mentioned in the advertisement, as on 01.12.2016, are required to **WALK-IN** between 0700 hrs to 1100 hrs at the venue mentioned above on the following dates:-

**Candidates with valid Basic AVSEC and/or Screener Certificate**

06.12.2016 - for Physical Endurance Test (PET)  
followed by Written test (only for qualifying candidates)

**Candidates without Basic AVSEC and/or Screener Certificate  
(Graduates/ Freshers)**

07.12.2016 & 08.12.2016 - for Physical Endurance Test

09.12.2016 - for Written Test (only for qualifying candidates)

**(C) Dress code :**

The candidates, in their own interest should come prepared for the Physical Endurance Test with appropriate clothing like tracksuit / pair of shorts and running shoes, etc.

**4. HOW TO APPLY :**

- i) Candidates meeting the eligibility criteria as on 01.12.2016, are required to **WALK-IN** with the duly filled Application Form (available on the Company web-site [www.airindia.in](http://www.airindia.in)) along with all original Certificates/Testimonials in support of Date of Birth, Educational Qualification, NCC Certificate, Doctor's Certificate for height and weight, Caste Certificate (for SC/ST/OBC Candidates), Discharge Certificate (for Ex-Servicemen), Experience Certificate and 2 recent passport size photographs. Candidates would also be required to furnish self attested copies of all the certificates/ testimonials as mentioned above along with the application form. Please note that No original certificate is to be submitted with the Application Form. Although, Candidates are required to bring all **Original Certificates for verification purpose only.**
- ii) Candidates belonging to OBC category, the category certificate should be in the prescribed format including the "Non-Creamy layer clause" issued by the Competent

Authority for employment under Government of India and should be as per the Central list of OBC's published by the Govt of India. Please also note that the validity of the "Non-Creamy layer should not be older than 6 (six) months from the date of the eligibility i.e. 01.12.2016.

- iii) A recent (not more than 3 months old) coloured passport size photograph of the full face (front view) should be pasted neatly in the space provided in the Application Form.
- iv) Candidates are also required to bring an **A/c Payee Demand Draft for an amount of Rs. 500/-** (Rupees Five Hundred only) in favour of "**Air India Ltd.**", payable at **DELHI**, as non- refundable Application Fee (Not applicable for SC/ST/Ex SM). Please mention your Full Name and Mobile number on the reverse of the Demand Draft.
- v) Candidates working in Government/Semi-Government/Public Sector Undertakings or autonomous bodies, must walk-in with the completed Application Form routed through proper channel or along with "No Objection Certificate" from their present employer.

#### **5. GENERAL CONDITIONS:**

- i) The short listed candidates will be considered for engagement on a Fixed Term Contract basis (FTC) for a period of three years, at any station within the region, subject to their Medical fitness, prescribed for the position. **Selected candidates have to join at the station of engagement then only the appointment will come into force.**
- ii) Selected Candidates will have to bear the cost of the Pre-Engagement Medical Examination(s).
- iii) For the selection process i.e. PET and Written Test, candidates may be required to stay back for a day or two at their own expenses, if required. No reimbursement shall be made in this regard.
- iv) Period of Contract: Fixed Term Contract (FTC) for a period of three years.
  - (a) **The FTC will be renewable only on clearing BASIC AVSEC Course in maximum number of three chances and subject to satisfactory performance.**
  - (b) The Contract could also be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station in India.

: 5 :

- v) Selected Candidates will be required to furnish a Bank Guarantee for an amount of Rs. 25,000/- (Rupees Twenty five thousand only) for a period of 3 years. In case of their leaving the Company without notice or their engagement is terminated due to reasons attributable to them, the Bank Guarantee will be revoked in favour of the Company.
- vi) **SC/ST candidates who qualify for the Written Test**, residing beyond 80 kms. From the venue, and not employed in any Government/ Semi-Government/ Public Sector Undertaking or Autonomous Bodies, will be reimbursed second class to & fro rail / bus fare by the shortest route as per rules, subject to submission of a request in the prescribed format and on production of evidence/ ticket to that effect.
- vii) The applicants must ensure that they fulfill all the eligibility criteria, as on **01<sup>st</sup> December 2016**, and that the particulars furnished by them in the application are correct in all respects. At any stage of the Selection Process, if the particulars provided by the applicants in the application or testimonials attached/provided are found incorrect / false, or not meeting with the eligibility criteria prescribed for the post, the candidature is liable to be rejected and, if appointed, services will be terminated, without giving any notice or reasons therefor.
- viii) Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as **DISQUALIFICATION**.
- ix) Prescribed format of Application is attached.

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: 7 :

## **AIR INDIA AIR TRANSPORT SERVICES LIMITED**

(A WHOLLY OWNED SUBSIDIARY OF AIR INDIA LTD)

For Office Use Only

SC/ST/OBC/GEN /EX-SM	Token No.	Eligible/Not- Eligible(E/NE)	Remarks
Token / slip issued at the time of registration to be attached with Application		Signature of the registering Officer	

### **FORMAT OF APPLICATION**

To,

**AIR INDIA AIR TRANSPORT SERVICES LTD.**  
1<sup>ST</sup> Floor, Transport Workshop Building.  
Air India GSD Complex,  
Sahar, Andheri (East),  
**MUMBAI – 400 099.**

Paste  
Recent colour  
Photograph &  
sign across

POSITION APPLIED FOR : **SECURITY AGENT**

#### **Station Preferences:**

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

1. Full Name : ( In BLOCK letters )

\_\_\_\_\_

*First* *Middle* *Surname*

2. Father's Name: \_\_\_\_\_

3. Date of Birth : ( DD / MM / YYYY ) \_\_\_\_\_

4. Place and State of Birth : \_\_\_\_\_

5. Address for correspondence : \_\_\_\_\_

\_\_\_\_\_ **Pin Code** \_\_\_\_\_

**State :** \_\_\_\_\_

: 8 :

- a) Telephone No : Residence (with STD Code): \_\_\_\_\_
- b) Mobile No.: \_\_\_\_\_ c) Alternate Mob No \_\_\_\_\_
- d) email ID: \_\_\_\_\_

6. Gender : Male / Female

7. Marital Status : Mark 'X' in appropriate box.

Unmarried	Married	Divorce	Widow (er)	Separated

8. Nationality : \_\_\_\_\_ 9. Religion : \_\_\_\_\_

10. Mother Tongue : \_\_\_\_\_ 11. PAN No : \_\_\_\_\_

12. Aadhar Card No. : \_\_\_\_\_

13. Height : (Bare feet in cms. ) \_\_\_\_\_ 14. Weight : \_\_\_\_\_ Kgs.

15. a) Whether SC / ST / OBC / General : (ALSO MENTION SUB-CASTE)  
(Indicate Category to which you belong by marking 'X' in the appropriate box.)

Sub-Caste	SC	ST	OBC	General

If SC / ST – attach copy of the Caste Certificate.

If OBC, furnish current Certificate including the “Non Creamy layer clause”. OBC community should be as per the Central List of OBCs published by the Government of India

b) Whether Ex-Serviceman : Yes / No

\_\_\_\_\_

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

c) Whether from Police Services : Yes / No  
(Furnish details)

d) Whether working in any Govt : Yes / No  
Semi-Govt. / Public Sector  
Undertaking or autonomous body



: 9 :

If “Yes”, enclose “No Objection Certificate”

16. Education Qualifications: (Matriculation / SSC onwards)

<b>Examination(s) Passed (specify Degree e.g. BA/Bsc / Bcom,etc. /Diploma/course)</b>	<b>Name of the University / Institution</b>	<b>Date, Month &amp; Year of Passing</b>	<b>Duration</b>	<b>Percentag e of marks (class / Division)</b>
10 <sup>th</sup> (SSC)				
12 <sup>th</sup> (HSC or Pre- Degree)				
Graduation				
Any other (specify)				

17. Fluency in languages : Mark ‘X’ in a appropriate column.

<b>Language</b>	<b>Read</b>	<b>Speak</b>	<b>Write</b>	<b>Remarks*</b>
a) English				
b) Hindi				
Local(Specify)				
Others (Specify)				

\* Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate. )

18. Work Experience (if any) :

<b>Organisation</b>	<b>Post Held</b>	<b>Period of Service</b>		<b>Nature of Job</b>
		<b>From</b>	<b>To</b>	

19.

	Date of getting certification	Validity	
		From	To
AVSEC			
X-BIS			
NCC Certificate "A"			
"B"			
"C"			

20. i (a) Is any case pending against you with the police or court? Yes  No   
(b) If Yes, furnish full details on a separate sheet of paper
- ii (a) Where you ever arrested? Yes  No   
(b) If Yes, furnish full details.

21. Particulars of Demand Draft issued:-  
(In favour of **Air India Ltd.** payable at **DELHI**)

Name & Address of the Issuing Bank & Branch	Date of Issue	Demand Draft No.	Amount
			Rs. 500/-

22. Relatives working in Air India Ltd. or its subsidiary companies:

Name	Designation	Company	Relationship

23. **Declaration : I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement.** I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfil the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefore.

Place : \_\_\_\_\_

\_\_\_\_\_  
(Signature of applicant)

Date : \_\_\_\_\_

**List of Documents (copies) to be attached with the Application :**

(Please also bring all ORIGINAL DOCUMENTS / CERTIFICATES for verification only )

i)	Demand Draft, wherever applicable	
ii)	10 <sup>th</sup> Std / Matriculation Mark-sheet & Passing Certificate	
iii)	12 <sup>th</sup> Std / Pre-Degree Mark-sheet and Passing Certificate	
iv)	Graduation Certificate or Provisional Degree Certificate	
v)	NCC "A, B, C" / Basic AVSEC / X-BIS Certificate	
vi)	Doctor's Certificate (in original) for Height & Weight	
vii)	Caste Certificate in case of SC / ST / OBC candidates	
viii)	Discharge Certificate in case of Ex-Servicemen	
ix)	Experience Certificate	
x)	Nationality / Domicile Certificate	
xi)	PAN Card Copy	
xii)	Aadhar Card Copy	
xiii)	Any documents in regard with point no. 20 of Application Format	